

Craft Vendor Application



Welcome To the
61st Annual

Elk Grove Western Festival

May 5th and May 6th, 2018

Saturday 10:00 am – 6:00 pm

Sunday 10:00 am – 4:00 pm

Elk Grove Regional Park

9950 Elk Grove Florin Road

Elk Grove, CA 95324

Rules and Conditions

Conditions

Applications

Registrations due by April 15, 2018. Spaces priority given by postmark date.

Applications processed upon full payment.

DISCOUNTS – Registration and payment by 03/01 \$15.00/selling handmade goods only \$20.00 discount.

Late application fee \$50.00 postmarked or received between 4/16-30, 2018. \$100.00 after April 30, 2018.

Cash or Cashier's Checks required after April 16, 2018

April 15, 2018 vendor location posted to the EGWF website.

Vendor names will be posted on the EGWF website as processed; allow 15 days from the date of mailing.

Festival Detail

Hours: Saturday 10:00 am to 6:00 pm, Sunday 10:00 am to 4:00 pm. Vendors must open at 10:00 am daily.

The Festival is "Rain or Shine" and will not be cancelled due to rain.

Electricity is not provided. Vendors at their own risk may provide a "quite" generator.

Security patrols from 4:00 pm Friday to 8:00 pm on Sunday. However, the Elk Grove Western is not responsible for loss, theft or damage to property.

Refunds (processed 15 days after the event)

Pre-paid fees are refundable with a written request to the Elk Grove Western Festival Craft Fair Director, postmarked per this refund schedule:

- 75% refund 30 days prior to first set up day.
- 50% refund 15 days prior to first set up day.
- No refunds 14 days prior to event.

Parking

No cost parking for one vehicle per application, additional passes available for purchase.

No Vendor parking or driving in vending areas.

Set Up

Chairs, tables and popups are **not** provided. Limited Popups available for rent.

Elk Grove Parks prohibits Vendors from park/drive/stop in the display/exhibit/vendor area.

Carts with drivers are provided during set up and break down hours only.

Carts capacity is 9-12 totes medium totes, if you require multiple trips please indicate on the application and consider Friday set up.

Set-up Friday from 4:00 pm-7:00 pm, and Saturday 7:00 am-9:00 am.

Break-down Saturday 5pm to 7:00pm, Sunday 4pm to

Displays requiring a trailer/vehicle requires prior approval, provide set up needs on the application.

Booths must be ready for customers by 10:00 am on each day of the festival.

Space assigned based on date application and payment received.

Vendor spaces near the carnival will receive foot traffic into the evening and may stay open during carnival hours. Please indicate your request for carnival spaces on the application.

Rules

1. Keep space clean and free from hazards and displays within designated space. Resellers License must be available. Remove all garbage (boxes/trash) before leaving.
2. All items displayed and sold must be indicated on the application.
3. The EGWF may limit the sale of crafts or merchandise and does prohibits the sale or presence of knives, firearms, fireworks, or any item deemed to be inherently dangerous or a public nuisance.
4. Report potential hazards to the Craft Vendor Director.

CRAFT VENDOR APPLICATION

Application and fees due by April 15th, 2018. Go to website for Vendor Information and Rules.

BOOTH PRICING

Fees include vendor space and a two-day parking pass.

Quantity	Item	Price	Total
	10' x 10' space	\$150.00	
	10' x 20' space	\$250.00	
	10' x 30' space	\$350.00	
	Corner booth (call for availability)	\$100.00 Additional fee	
	Additional Parking Pass	\$5.00 each	
	Discount Early Registration (March 1 st)	-\$15.00 (each 10x10)	
	Discount <u>All products</u> sold homemade	20.00	
	Late Fee (April 16-25)	\$50.00	
	Total Due		

Special set-up needs: _____

\$50.00 2-day Pop-Up Rental pay at the event (Reserve early, they go fast)

I will set up on Friday between 4-7pm Saturday 7-9am

_____ Approximate number of cart trips to move merchandise (cart capacity 10-12 - totes 2'X4')

Vendor Information

Business Name: _____

Contact Person: _____

Street Address: _____

City/State/Zip: _____

Phone: Day _____ Evening _____ Cell _____

Email Address _____

Description of all Crafts or Business: (List ALL Items) _____

*My signature is my commitment to participate in the **EGWF** in Elk Grove, CA, May 5th & 6th, 2018. I read the application (cover, rules and conditions, application) & agree to abide. I further understand that failure to abide to these conditions may result in forfeiture of my booth this year and future participation.*

Applicant's Signature: _____ Date: _____

Make Checks/Money Order Payable and Send to:

Elk Grove Western Festival

ATTN: Craft Vendor Director

P.O. BOX 475

Elk Grove, CA 95759